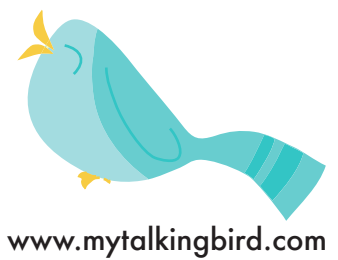


Alex Cook

Permanent: 1029 Surrey Drive – Bonita, California 91902 – (619) 948-1443
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Objective: Seeking an internship or co-op position in the field of Graphic Design or New Media Publishing. Available June - August 2010.

Education: Rochester Institute of Technology, Rochester, New York
Bachelor of Science, New Media Publishing, expected May 2010
Concentrations: Contemporary Publishing, French Language and Culture
Professional GPA: 3.74 / 4.0

Technical Skills: Operating Systems:
Mac OS, Windows
Software:
Adobe Creative Suite CS2, CS3, CS4 (Including: Illustrator, InDesign, Photoshop, Dreamweaver, Flash, Bridge) Microsoft Word, Excel, Power Point

Work Experience:

Japs-Olson, St. Louis Park, Minnesota (March - August 2009)
Customer Service Intern

- Planned and coordinated the production of print jobs throughout the facility, beginning with prepress and ending in the mailing department.
- Worked closely with both full time sales and customer service representatives to assist with daily production needs.
- Held contact with customers throughout the production process to assure the quality of their product and to answer all questions.

LAF Brand, Chula Vista, California (February 2008 - Freelance)
Designer

- Created and designed logos and images for the "LAF Rocks" line of infant and toddler clothing using Adobe Illustrator CS3
- Worked close with the employers, making adjustments and minor changes based off of their input and requests.
- Organized and oversaw the redesign of the LAF Brand website and a series of advertisements.
- Designed and printed custom business cards and letterheads based on the updated website design.

Ritz Interactive Inc., San Diego, California (June - August 2007)
Lab Assistant, Sales Associate

- Developed film, cut negatives, scanned prints and made minor color adjustments.
- Assisted customers with the preparation of digital prints (changing sizes, adding borders, cropping) and prepped these files for printing.
- Repaired and cleaned machines, changed ink and paper, and ran tests on all equipment.
- Informed customers about cameras (point-and-shoot, SLRs, digital SLRs) and helped with sales.

References: Available on request.